

Computing and Information System

Pre-Higher Diploma

(IMIS Diploma Part Syllabus)

(#A6310- 2007-8 Info Sheet)

Course Objective:

The program is designed to bridge the gap between a student who have some I.T. knowledge / experience but are not sufficient to take on the advanced topics in Higher Diploma. This 4 months program helps students to accelerate their programming knowledge, language and systems skills and networking principles so that they are well equipped with the pre-requisite to enrol in the challenging IMIS Higher Diploma which focus on Information Systems and related technologies.

Course Highlights:

- Four months intensive part-time courses providing pre-Higher Diploma level professional computing training
- Advancement towards Higher Diploma and University Degree awards and Professional Qualification in computing (University of Greenwich B.Sc in HK or UK)
- Highly practical and all-round syllabus in IT, Programming, Networking and related Business subjects
- Graduates may apply for IMIS Higher Diploma Program Entry

Subjects / Modules:

- Computer Technology
 - Programming Theory
 - Visual Basic Programming / Workshop
 - Unix Operating Systems / Workshop
 - Data Communication & Networking
- (Pre - Higher Diploma program takes about 75 to 80 hours to complete)

Next Commencement: Feb, July & Oct annually

- In addition to the above course hours, an internal examination session with assessment is arranged at the end of each term.

Program Fee Schedule:

HK\$6,300 plus **HK\$200** registration fee

The first payment should be made together with your application 7 days before commencement of the term.

Prerequisite: You should possess ONE of the following for IMIS award program entry:

- i) A tertiary qualification in ANY areas plus prior some training in programming or I.T., or
- ii) Matriculated or A level including English and Mathematics passed w/ some technical IT background, or
- iii) Age 21 with two years technical computing relevant experience and with HKCEE level education

- iv) Completion of IDPM Foundation Certificate or an equivalent pre-course. Basic programming and PC knowledge is required. Access to PC/computer facilities for project/assignment is required.
- v) Other combination of education at post HKCEE level plus technical computing knowledge / experience

Application Deadline: 7 days before course commencement. Late application will be considered only when seats are available and a late application / material processing fee.

Application Procedure: Each applicant must provide, together with the completed application form and the first instalment, (1) photo or photocopy of Hong Kong Identity Card (2) HKCEE certificate copy, and other academic certificates, (4) Work references (*for those who apply through work experience*)

Examinations and Awards:

Pre-Higher Diploma in Computing & Information Systems from ARBS will be awarded to those who achieve overall passes in internal examinations, which also allow you to proceed to Advanced / Higher Diploma level program.

General Information / Remarks:

- Fee includes tuition fee and course notes only. Other expenses such as books, external IMIS examination / award fees etc. are not included. Fee paid are not refundable except for conditions specified on the application form, however you may apply the fee (except registration fee) to other ABRS courses within 12 months if you are not able to attend the course you enroll due to unforeseen circumstances.
- Should any module be cancelled due to unforeseen circumstances, the fee paid less the prorated fee of individual module attended will be refunded.
- Fees must be paid in advance and no later than the specified deadline. A late administration fee is payable for late payment. Re-registration fee will apply if subsequent installments are not paid by due date.
- ABRS reserves the right to change the course content, timetable, location and fee of the course if necessary. Enrolled candidates will be notified by mail, fax, telephone, or in-class announcement or poster on the class venue. You should, if in doubt, contact ABRS to check for updated course information and timetable.
- While ABRS will provide all necessary assistance and pre-registration assessment to help the enrollee apply for the external examination/exemption, it is the enrollee's sole responsibility to assure that they meet all prerequisites and comply with all enrolment procedures and deadline/regulations.
- Exemption and advancement information is subject to final approval and variation / change of concerned institutions.
- Enrollee should attend the class according to the timetable. No separate notice will be issued.

****We do NOT authorize any of staff to enter into verbal agreement of significance with any parties. All agreement of significance should be signed in writing by Program Director or Institute Head with name, signature and stamp. No cash transaction is permitted outside our official enrolment office****

BA (Hons) / IMIS Course Instructors/Tutors Qualifications Highlights:

BA (New England), M.Phil (CPHK) CCP	B.Sc. (HKCP)
B.Sc. (Saskatchewan), Grad Dip (NAIT)	BA (HKCP)
MBA, P.Dip (HKP), MBCS	
B.Sc. Hons (CUHK), M.Phil. (CUHK), MCSE, CNE	

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Inquiries ∅ Tel: 2598 4811 or Email to: info@abrs.net

***** Demand for this program is high, please enrol early to secure your seat! *****

The course tutors and instructors are senior IT professionals and hold various management, teaching and professional positions with leading universities, institutions and organisations in Hong Kong. Courseware of the courses are developed and sourced in accordance with the examination syllabus and standards.

Hong Kong Organizer

ABRS is a group of professional training organizations specialised in Information Technology (since 1989). A range of courses and seminars in state-of-the-art I.T. topics are regularly organized. To date, over 10,000 people have attended various ABRS courses and seminars. ABRS offers various industrial oriented training on PCs, AS/400, Unix, Networking, System Development as well as a series of professional qualification courses on qualifications offered by leading professional institutions.

ABRS has been accredited/approved by various leading institutions and universities in the past TEN years to offer advanced IT courses and examinations/solutions:

- . **The Chinese University of Hong Kong Extramural Department,**
- . **Macquarie University Sydney, Department of Computing Science**
- . **IMIS & City University London (Graduate Diploma),**
- . **Institute for Certification of Computer Professionals USA**
- . **The Sydney University Graduate School of Business**
- . **University of Greenwich, London UK**
- . **Heriot-Watt University Edinburgh UK**
- . **University of Lincolnshire & Humberside UK**
- . **University of Wollongong, NSW Australia**
- . **Sun Microsystems (Authorized Training Centre)**
- . **Microsoft Certified Partner**
- . **The Australia National University**
- . **University of Science & Technology Life Long Learning, Hong Kong**

ABRS is also a Corporate Member of IMIS and Institute Affiliate of ICCP

Facilities include: comprehensive and advanced computing facilities including i) IBM AS/400 midrange system, ii) Unix multi-user system, iii) Windows NT/2000/Netware local area network, iv) Pentium III / IV PCs and a wide range of DBMS and program development tools.

ANRS complies with the IMIS Code of Training Practice, which is established by IMIS to monitor the teaching establishment providing IMIS training and examination syllabi.

(The information contained is for reference and is subject to change. Confirmed fee and program information will be provided to each registered student upon / prior to registration)

The program is solely conducted by ABRS Centre for Professional Development in Wanchai, Hong Kong.

ABRS Professional Learning Services

a division of AMT Cyberprise Ltd.

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To All Client Students

IMPORTANT Reminder on CEF Course Payment and Government Loan

Please kindly note that you need to **PAY PRIOR TO COMMENCEMENT** for all CEF funded courses.

Any late payment whether due to loan approval or whatever reasons may not be accepted by the CEF office and we could not take responsibility for any reject of your claims.

Please also take note that we could not guarantee any approval and it is entirely your responsibility to make prompt payment and to undertake any potential late charges if so incurred

Regards

ABRS Management