

NCC UK Global IT Campus
Postgraduate Diploma in Strategic Business IT
with articulation towards
Master in Information Systems Management

ABRS Hong Kong 2011

Information Sheet Ver 0.1 Update for May 2011



PROGRAM HIGHLIGHTS:

1. Postgraduate Level Diploma (taught programme) from a leading UK and International Qualification Body in contemporary strategic business IT
2. Advance to an taught / online M.Sc. from internationally recognised British Universities with 120 credits articulation
3. High quality programmes delivered by local and international experts.
4. An opportunity to combine Project Management Professional (PMP) from PMI with academic subject
5. Minimum completion time 9 months, up to maximum period of 36 months
6. Taught courses offered by ABRS – a leading IT and Management training institute since 1990
7. Students are eligible for Internet access to University Web Resources / Internet Library, ABRS Internet web based administrative information, plus access to VTC MDC Library (3 minutes from ABRS JP Office)
8. An Internet Learning enabled programme for travellers - Students may opt for "Class Plus" recorded internet delivery for lectures, which enable business travellers / distance learners to participate in the program even when they have to travel to other cities in China/ Asia (additional service fee may apply)
9. Programmes internationally available in many countries, a high degree of portability and transferability

HK Programme Operator - ABRS Professional Learning Services:

For further information:

Mr. CK Or or Ken Ting (Programme Enrolment Consultant)

Ms Nicola Wong – Specialist Programme Officer

Mr. Ritchie Poon (Programme Director)

Email: rpooon@abrs.net, ck.or@abrs.net / ken@abrs.net or info@abrs.net

ABRS Professional Learning Services

(M-F 9:30am-8pm, Sat 9:00am - 5pm)

4/F ChinaChem Johnston Plaza, 178 Johnston Road, Hong Kong

The information stated here is for reference only. Fees and advancement path may be subject to change. NCC PDSBIT EMB Registration 251149. It is a matter of discretion for individual employers to recognise any qualifications to which the courses may lead to University of Greenwich MSc in Information Systems Management at ABRS

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7/7/2011

Inquiries ☎ Tel: 2598 4811 or Email to: info@abrs.net

*** Demand for this program is high, please enroll early to secure your seat! ***

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Stage 1: NCC Postgraduate Diploma in Strategic Business IT

PROGRAM INFORMATION

1. Program Completion Time

The minimum completion time is 9 months *and* the maximum is THREE* years (*subject to course availability).

2. Class Hours

Approximate total hours of scheduled lectures, tutorials, and student group discussion/work are 280 hours approx per module.

3. Assessment

Assignment for each subject is by an assignment. A student may resit for a failed subject to a re-sit fee.

4. Course Schedule

Normally ONE module is to be completed in a ten week term. Typically the classes will be scheduled:

- a) *Weekly mode*: a number of half day / 3 hour sessions at weekends (Sat PM, Sun AM), or one weekday evenings after 7:00pm by local tutors.
- b) *Occasional Intensive Mode (overseas tutor)*: one week course plus local tutorial:

Typical Quarterly Schedule

No. of subjects	Regular Mode	Special Intensive Mode
One	Twice a week: : one weekday evening and one Saturday PM or Sunday AM session	Occasionally overseas visiting lectures held within one week with 4-5 consecutive sessions

5. Class Venues

Classes will normally be held at:

- a) ABRS Centre at Wanchai with full computer / video projection facilities
- b) For occasional large class lecture, other University / Conference Centre external venues

6. Course Tutors

All modules are conducted by NCC approved tutors with postgraduate qualifications plus rich academic & industrial experience (typically with over 5 years tertiary / Master level teaching experience and over 15 professional experiences).

7. Internet Video Learning Support

The course offers a recorded video mode of study for travelling students (separate service fee may apply).

8. Admission Requirement

- a) A good undergraduate degree from a recognised university in IT or related fields.
- b) Non-IT Degrees with 3 years+ related technical +/-management experience.
- c) Professional Experience Entry: Other qualifications (e.g. Higher Diploma, Diploma in IT with strong industrial experience of 5 years at minimum) may enrol subject to assessment by the NCC and ABRS.

English Proficiency: Applicants other than native speakers of English or graduates of Universities from English speaking countries are required to possess an English level at IETLS 6.5 or equivalent or passing an English test for admission.

Annual Commencement:

Dec/Jan, Mar/Apr, June/July, Sep/Oct

Application Due:

15 days prior to commencement

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PROGRAM FEES AND RELATED TERMS

<Revised version effective 2011 entry>

(Version date: June 1st, 2011 NCC Postgraduate Diploma in Strategic Business IT)

Application Fee	HK\$300
Initial Course Registration Fee	HK\$1,000 payable together with application fee
Course Tuition Fee	HK\$42,500
<p>(HK\$10,000 per module x 3, plus \$12,500 for Strategic Information System Analysis) (2-3 months each) – Each installment to be made within 30 days before the commencement of the module (total 4 modules). All subsequent installments should be made within 30 days before commencement of a module and normally the final due date is 2 weeks prior to term commencement.</p>	

Others:

*NCC Registration and Assessment Fee: **GBP 1000** (payable one time within 2 months before first examination)*

Module Exemption Admin Fee: HK\$2,000 per module payable together with exemption application and will be credited towards a module tuition fee if exemption not approved

Late Payment Processing Fee: HK\$200 for late payment made 7 days after due date

Miscellaneous Fees (see attached page)

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Refund Condition

- i. Application fee HK\$300 is NOT refundable
- ii. Initial registration fee HK\$1000 is NOT refundable except
 - a) application is not accepted,
 - b) the course is not offered in the semester for which the application is made
 - c) the course terminate prematurely in which case a partial refund of it will be made on a pro rata basis
- iii. A refund of each module's tuition fee paid for the coming semester less HK\$1,000 admin fee will be made if the applicant informs ABRS at least 7 days prior to module / semester commencement and shows that unforeseen circumstances outside his / her control shall render him/her unable to effectively participate in the program in the forthcoming semester. No refund, other than circumstances on compassionate grounds, will be made after 7 days prior to program / semester commencement.

Other General Condition:

All fees paid less application fee will be refunded if the course is withdrawn or not offered

Premature Cessation of Course: All fee and charges that have been collected in respect of any part of the course falling to be conducted on or after the date of cessation will be refunded within 1 month of the premature cessation.. (Any part of the course which is offered will not be refunded).

Deferral:

Students may apply for deferral of study subject to approval of ABRS and NCC for acceptable unforeseen circumstances with proof. On resumption of study (which is only subject to course availability), students may take the deferred subject (or portion of subject) with an administrative fee of HK\$1,000, and with any additional surcharge to cover any increase in tuition fee. ABRS / NCC is not liable for non-availability of deferred course and no refund will be made.

Additional Refund Policy:

Special Compassionate Refund Consideration: For unforeseen and proven severe illness or disastrous and uncontrollable hardship conditions, students may apply to ABRS and NCC for special withdrawal with refund (on pro-rata basis and less any materials cost) subject to final approval of ABRS and NCC on a case by case basis.

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Candidate Declaration:

The above is read and accepted by (to be signed as part of program registration)

Candidate Signature: _____
Program Operator: *ABRS Management and Technology*
Institute _____

****We do NOT authorize any of staff to enter into verbal agreement of significance with any parties. All agreement of significance should be signed in writing by Program Director or Institute Head with name, signature and stamp. **No cash transaction is permitted outside our official enrolment office******