

Advanced Diploma in Accounting & Finance Program

Bridging to

Bachelor of Arts (Hon) Accounting & Finance (Final year)*University of Greenwich, UK

(#A6693 –Adv Dip Rev Jun 10)

Course Objectives

This comprehensive advanced diploma program in Accounting and Finance aims to train and to bridge professionals in the fields of Finance, Accounting, Business Administration or to those who are intending to pursue a career in this financial and accounting fields. This program consists of series of lectures, tutorials and examinations to develop candidates with practical skills and contemporary knowledge on the most needed competency required by the industry. Hong Kong, as the leading financial centre in the world, is the bathing ground for many companies, financial products and activities. As a result, ample careers and business opportunities arise from the finance and accounting areas in Hong Kong.

Program Structure

The Advanced Diploma in Accounting and Finance offered and awarded by ABRS will consist of 6 modules. The program will serve as a benchmark or gateway for students graduated with various awards to prepare the necessary academic background before entering onto the final year of the Bachelor of Arts (Hon) in Accounting and Finance* offered by University of Greenwich, UK. The 6 modules are:

Stage A (HK\$7,800 - \$2600 per module)	Stage B * (HK\$12,500 - \$4167 per module)
Business Law (Paper 1)	Business Taxation (Paper 4)
Financial Accounting (Paper 2)	Management Accounting (Paper 5)
Information Systems (Paper 3)	Financial Reporting (Paper 6)

The Advanced Diploma in Accounting and Finance will last from 4 months to 9 months depending on your entry qualifications. Each module consists of around 40 face-to-face lectures hours, an assignment and a 3-hours examination. The Advanced Diploma offered by ABRS with articulation from University of Greenwich – Business School meets the entry requirement to the final year BA (Hon) in Accounting and Finance. Student may apply for a maximum of 4 modules exemption from the Advanced Diploma.

Admission Requirement

Students possess

- (1) Diploma or Higher certificate or Associated degree in accounting / finance from one the recognized technical institutes / universities, OR
- (2) passed or exempted ACCA Level 1, OR
- (3) passed or exempted CIMA papers 1, 4 & 7, OR
- (4) passed or exempted minimum 5 papers from HKAAT plus other qualification, OR
- (5) Higher Diploma or equivalent in other disciplines with strong accounting / finance background and work experience, OR
- (6) passed AIA modules A & B, OR
- (7) mature candidate 5 years of solid accounting / finance working experience and proven academic / professional background

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The advancement to next / higher level courses whether operated by ABRS or not is subject to successful completion of current course/programme and final acceptance/admission of the next / higher level courses. Specific academic grades / performance or language requirement maybe imposed prior to admission as part of meeting external institute/authority's requirement. Information will be released as soon as ABRS is informed of such requirement or change.

ABRS and/or other external institute reserves the final right for any schedule, lecture, administration, syllabus, examination or admission regulation update if necessary

Medium of Instruction	English supplement with Cantonese
Fees	<p>Application fee at HK\$200 (non-refundable);</p> <p>Stage A program fee at HK\$5,600 (i.e. HK\$2,800 per module);</p> <p>Stage B program fee at HK\$13,200 (i.e. HK\$4,400 per module).</p> <p>Re-take / Re-exam fees are:</p> <p>(1) HK\$280 for examination, OR</p> <p>(2) HK\$250 for assignment, OR</p> <p>(3) 50% of module fee for retake lectures, assignment and exam.</p> <p>(Program duration only valid for 18 months from the commencement date of the program)</p>
Other Fees	<p>University of Greenwich articulation fee – Each student must submit a bank draft payable to 'The University of Greenwich' within 30 days from the date of program commencement. The total amount is £200 for three or less modules and £300 for four or more modules.</p>

Remarks: Student who is studying Stage B module(s) can apply for Continuing Education Fund (CEF*) from HKSAR Government with a maximum reimbursement of HK\$10,000. For more information, please visit <http://www.info.gov.hk/sfaa/cef/>

CEF Course Code: 23F02247-7

(This course has been included in the CEF reimbursable course list as of the date of publication)

CEF Course Title: Advanced Diploma in Accounting and Finance

CEF Course Remarks

All CEF reimbursement is subject to your successful application (prior to commencement) and final approval directly with/from the CEF office. CEF funding is subject to change from time to time. The authority may disapprove any reimbursement / impose any additional conditions at its discretion with or without advance notice and is entirely out of our control.

ABRS is NOT responsible or liable for / and does not guarantee CEF reimbursement. Otherwise then required by law, we accept no responsibility for any non-approval whether due to our delay or omissions of certain acts on our part.

If a CEF approved module need to be changed from the officially confirmed schedule or specification, the enrollee may choose to withdraw and refund the course fee paid before commencement (or on a pro-rata basis after course commencement).

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Official Course Provider

ABRS is the accredited local teaching and support centre for the Greenwich University's International Opening Learning program. ABRS is managed by a group of well qualified and experienced professionals. Its mission is to provide finance / accounting, management and information technology development training, seminars and education to serve the needs of individuals and corporations. Over 100 different courses and seminars are regularly offered with participants from various sectors of industries and commerce. ABRS offers courses and seminars to universities, professional institutions, major I.T. vendors, management firms and overseas training consultancy firms. Our instructors and trainers are highly experienced and well qualified professionals from both industry and academic sectors. Our rich experience in training and management means we can provide the best courses to help you acquire the professional qualifications.

Advancement path is subject to course availability and university final acceptance. It is a matter of discretion for any employers to recognise any qualification to which the courses may lead to.

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COURSES OUTLINE for SIX MODULE

(1) Business Law (Stage A)

AIMS: to develop student's ability to explain fundamental aspects of the organization and operation of legal system, to explain the elements of the tort of negligence and the manner in which the tort impacts upon professional advisers, to identify and explain the essential elements of a simple contract, what is regarded as adequate performance of the simple contract, and the remedies available to the innocent party in the event of a breach; to explain the essential differences between sole traderships, partnerships and companies limited by shares; to explain the ways in which companies are administered, financed and managed; and to apply legal knowledge to business problems and communicate the explanations in an appropriate form.

(2) Financial Accounting – International Accounting Standards (Stage A)

AIMS: to develop student's ability to explain and evaluate the regulatory framework governing the preparation of financial statements and corporate reports; prepare financial statements for non-group enterprises; identify and apply the correct treatment for transactions in accordance with International Accounting Standards (IASs); analyze the position and performance disclosed by the financial statements of a non-group enterprise.

(3) Information Systems (Stage A)

AIMS: to develop student's knowledge and understanding of information Systems development and delivery as required to take an informed and active role in information systems solutions.

(4) Business Taxation (Stage B)

AIMS: To develop knowledge and understanding in the core areas of tax related to businesses and their employees.

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(5) Management Accounting (Stage B)

AIMS: Decision Making builds on the introduction to costing and accounting systems and decision making provided by Management Accounting Fundamentals and Performance Management, and covers investment appraisal, international business and management accounting issues and developments.

While this subject will develop students' ability to apply a range of management accounting techniques and decision-making tools to the business environment, students will also have to demonstrate an understanding of these tools and the issues that surround their use.

(6) Financial Reporting (International) (Stage B)

AIMS: To build on the basic techniques in Preparing Financial Statements and to develop knowledge and understanding of more advanced financial accounting concepts and principles. Candidates will be required to apply this understanding by preparing and interpreting financial reports in a practical context.